

10

DEPARTMENT: Election Dept - 101-409-315

VENDOR: Election Systems & Software

PO # N/A

PO DATE:

INV DATE: 4/15/2021

APPROVAL REQUIRED **DATE APPROVED:**

EXPLANATION: PO was not requested prior to purchase



Election Systems & Software
 6055 Paysphere Circle
 Chicago, IL 60674
 (877) 377-8683

Invoice

Invoice Date 4/13/21
 Order Date 4/9/21
 Customer Number 35699
 Customer's PO No Paper Rolls

Terms of Payment 30 Days Net
 Order Number 1899
 Customer Contact Daniel Teed

ORIGINAL

Invoice Number CD2000553
 Page 1 (1)

RECEIVED

APR 20 2021

Navarro County Elections

Apr 19 2021
 Rec'd Time 1:30
 Worked By
 Scanned Delivered
Filed

page 1 of 1

Invoice Address
 Navarro County, Texas
 PO Box 1018
 Corsicana, TX 75151-1018
 US - UNITED STATES

Delivery Address
 Navarro County, Texas
 601 N 13th St
 Ste 3
 Corsicana, TX 75110

NAVARRO COUNTY
 CLERK'S OFFICE

Sales

Pos	Part No	Sales Qty	Unit	Price per Price Unit	Disc. %	Discount Amount	Add. Disc. %	Net Amount
	Description							USD
1	2320 Thermal Paper Roll	20	EA	1.75	0	0	0	35.00
	Tracking #: 1ZE691810300002316							

Sub Total Amount **35.00**

Freight **18.84**

Total Exclusive Tax **53.84**

Description	Tax Amount
City	0.00
District	0.00
State	0.00
County	0.00

Total Tax **0.00**

Invoice Amount **53.84**

Debit: 101-409-315
 Desc: 35699 - Thermal Paper Roll \$35.00
 PO#: NA 35699 - Shipping \$18.84
 Invoice#: CD2000553
 Vendor#: 3117

Customer Number 35699	Invoice Number CD2000553	INVOICE AMOUNT 53.84	Election Systems & Software ABA Routing No: 071000039 Account No : 5800923558
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NAVARRO COUNTY AUDITOR'S OFFICE

300 W 3rd Ave, Suite 6
Corsicana, Texas 75110
e-mail: auditor@navarrocounty.org

Natalie Robinson, First Assistant,
Kaye Martin, Assistant
Lisa Clay, Assistant
Patty Wells, Assistant
Jan Wise, Administrative Assistant

Terri Gillen, County Auditor Phone: (903) 654-3095 Fax: (903) 654-3097

INTEROFFICE MEMO

The attached item is being returned for the following reasons:

- Item incurred before purchase order issued
Purchase order number is inconsistent with invoice
Amount billed does not match the purchase order
Vendor on purchase order does not match invoice
Insufficient documentation to process payment
Signature or date not present
Budget Account Number (Line Item) is missing - Acct #
Insufficient budget
Payment Request inconsistent with County Policy
Other

Please provide the additional documentation or explanation necessary to process this payment request. This notice must remain attached to the payment request.

Additional explanation: PO was not requested.
Thermal Paper Roll
INV CD2000553

The Department Head or Elected or Appointed Official must sign this form confirming notification that the Navarro County Purchasing Policy was not followed on this purchase.

Signature

Date 4/21/21